



Waterville Estates Association

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January 7, 2010

Dear Property Owner,

Last year's 3 dues payment offer was a success, so we are offering to split this year's \$465 dues billing into 3 payments of \$155 each. If you have a past due balance and would like to sign up for the 3 dues payments, your past dues amount must be included in your payment. Please contact Judy Kinney to calculate the amount for each payment.

The bills would be sent out February 15th, March 15 and May 15th. These would be due by the 15th of the following month so the total dues amount owed would be paid by June 15th, in concurrence with Waterville Estates Associations Property Restrictions, Easements and Convenience. No Finance charge would apply to the open balance as long as the total \$465 is paid by June 15th.

You'll receive a statement with each bill showing how much has been credited to your account.

For those who do not wish to sign up for the 3 billings, but would like to send payments to be applied to their account are more then welcome to do so at any time before June 15th. You will receive a statement reflecting the amount credited to your account.

Attached you will find a direct pay form. If you would like to set up your payment/ payments to have them taken out of your account on the 15th of the month or on June 15th please fill out the form, attach a voided check and return it as soon as possible. Please make sure you attach a voided check or we will not be able to process your request.

If you wish to sign up for the 3 billing schedule please fill out the bottom portion of this letter and return it no later than January 30th.

CUT ON LINE

Yes, please sign me up for the 3 payment schedule of \$155 each being billed February 15th, March 15th and May 15th.

Name on Account _____ Account Number _____

Contact information:

Mailing Address _____

Phone Number _____

Please Sign _____

Date _____