

I. Meeting was called to order at 4:01 pm.

Commissioner's in attendance: Mike Baumann, Stan Duda, Harry Learned, Corey Smith

II. Minutes of last meeting were approved as amended.

III. Financial Reports

- Profit/Loss Report distributed; budget spreadsheet displayed
Some information incorrectly displayed due to virus on Judy's computers
- Expected deficit of \$17K.
 - Most of deficit is employee's benefits, legal
 - Building rot and boiler were unexpected expenses
 - No reason to raise taxes
 - Can always ask Association for short term bridge loan
 - Figures based on raising taxes from same number of homes and same value of homes now on tax role

IV. Old Business

- 1) Tom Avallone reviewed information regarding the easement for the turn around at Muto's site
 - Corey related information received from our attorney
 - Major issue is getting specifications written into the easement and recorded for posterity. Stan suggested having an attachment to the easement specifying the details agreed to by the Selectmen.
 - Maintenance of the turn around: Currently it is only a driveway; no need to be maintained until it becomes accepted as a District road.
 - Town requested 3 changes:
 - 1 **Maintenance being done by the District**
 - 2 **Hold-harmless needs to reference all parties involved**
 - 3 Remove one item: 4th condition, which was removed
 - 2) Dimensions for the easement were discussed
20 foot road; 18 foot extension (driveway with easement); then hammerhead/turn around
 - **Town looking for information from the Commissioner's stating dimensions and construction details of the road**
 - 3) Discussion: lot line adjustment for construction of Muto's house is needed.
 - Option 1: Abandonment of Forest Road as currently designed with granting of right to pass on Muto's driveway.
 - **Option 2: District maintains majority of the access road with Muto's lot line being located near the water line termination and beginning of the hammerhead.**
 - **Option 3: Place language in easement that allows District to do any work needed to maintain the road/water lines. Language that allows Muto's to do plantings, site lighting with the understanding this is at their own risk if it is within the right-of-way.**
- **Commissioners agree to Option 2 and 3.**

V. New Business

- 1) Greg Colby from Global Energy, presented alternative electric service savings chart
 - Purchase excess electricity from national grid. Rates are better because overhead is very low. Won't carry past due accounts – sends account back to PSNH.
 - Rates vary daily; no guarantee on rate, no contract (can change service provider at will)
 - Current meter and account number stays the same. They get info from PSNH and issue bill for Kwatt hours used. Still get PSNH bill minus KW hr used (must pay for other PSNH expenses on utility bill).
 - PSNH responds to service calls no differently
 - Global Energy will supply a quarterly report on the savings
 - Corey will complete contracts and change service
- 2) Paving in WEVD
 - a) Quote for projects reviewed
 - About \$20K to complete aprons and other projects

VI. Correspondence

- 1) Real Estate deed transfer for Barceló Peroperty is being completed

VII. Old Business (continued)

- 1) Employee Handbook was reviewed. Waiting for NH Retirement to let us know if there is a specific number of hours worked that constitutes eligibility for the retirement system. Once number is received, the Handbook is complete.
 - Discussion about Desk staffing, member expectations, manager-on-duty. WVE Board meets on Saturday and this should be part of their discussion.
- 2) Hodgeman Hill paving update – complete!
- 3) Rot in building update – Found under upper windows (not flashed properly and no Tyvek sheathing)
- 4) Windows – Project continues, hopefully completion date is by next Commissioner's meeting

VI. Next regular meeting October 28 at 4:00 pm.
Adjournment at 5:58 pm

VII. Executive session

Prepared by:

Marty Humphrey

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